

**COLON COMMUNITY SCHOOLS
NON-DISCRIMINATING EMPLOYER
VACANCY**

DATE OF POSTING: **July 19, 2017**

EXPIRATION OF POSTING: **Until Filled**

POSITION: **Teaching Assistant-Special Education**

REPORTS TO: **Mike Rasmussen, Principal**

DESIRED QUALIFICATIONS:

1. Strong work ethic.
2. Ability to handle all duties in a professional & responsible manner.
3. Positive attitude with regards to students, staff and administration.
4. Ability to maintain confidentiality.
5. Supportive of Public Education.
6. Ability to be adaptable and work with many personalities.
7. Ability to handle multiple tasks, multiple priorities and various paper work requirements.
8. Understand the importance of customer service.
9. Associate's Degree or meet the MDE definition of Highly Qualified.

GENERAL JOB INFORMATION: School Year Position. 6.5 hours per day.

SALARY: Contracted Rate of Pay

Please submit a letter of interest, resume, plus any other supportive materials for review and consideration.

PLEASE APPLY TO:

Colon Jr./Sr. High School
Mike Rasmussen, High School Principal
400 Dallas St.,
Colon, MI 49040
269-432-3231

It is the policy of the Colon Community Schools Board of Education that no staff member or candidate for such position in this district shall, on the basis of race, color, religion, national origin, creed or ancestry, age, sex, marital status, or disability, be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to, discrimination in any program or activity for which the Board is responsible or for which it receives financial assistance from the U. S. Department of Education.